

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
Monday June 11, 2018 5:30 p.m.
Cafeteria - Jr./Sr. High School

Preliminary
AGENDA

REGULAR MEETING

A. CALL TO ORDER - PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA (motion required)

C. ITEMS FOR BOARD ACTION - TENURE

1. **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby grants tenure to **Hannah L. Cottrell** in the tenure area of **Family & Consumer Science, effective September 1, 2018.** (motion required)
2. **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby grants tenure to **Stephanie A. Doney** in the tenure area of **Special Education, effective September 1, 2018.** (motion required)
3. **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby grants tenure to **Alicia A. Kiechle** in the tenure area of **Reading, effective September 1, 2018.** (motion required)
4. **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby grants tenure to **Carrie LaSage** in the tenure area of **Library Media Specialist, effective September 1, 2018.** (motion required)
5. **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby grants tenure to **Julia Russell** in the tenure area of **Elementary Education, effective September 1, 2018.** (motion required)
6. **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby grants tenure to **Lindsey A. Davis** in the tenure area of **Music, effective September 1, 2018, conditioned upon the District's receipt of the required APPR rating pursuant to Education Law 3012-d.** (motion required)
7. **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby grants tenure to **Stephanie Karandy** in the tenure area of **Language 7-12 (Spanish), effective September 1, 2018, conditioned upon the District's receipt of the required APPR rating pursuant to Education Law 3012-d.** (motion required)

D. TENURE CELEBRATION

E. AUDIT COMMITTEE MEETING (See agenda) - Presentation of the Internal Claims Auditor Report - Mr. Alvin Hasner

Following adjournment of the Audit Committee:

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Internal Claims Auditor Report** as presented by Mr. Alvin Hasner. (motion required)

F. PRESENTATIONS

1. **Bernier & Carr** - Representatives will provide an update of the Smart Schools and Capital Project (Phases A & B).

G. PUBLIC COMMENT

H. CONSENT AGENDA (motion required)

1. Approval of Minutes as listed:
 - May 7, 2018 - Regular Meeting
 - May 7, 2018 - Annual Meeting / Budget Hearing
 - May 15, 2018 - Budget Vote / Election
2. Approval of Building and Grounds Requests as listed:
 -
3. Approval of Conferences and Workshops as listed:
 - Joseph O'Donnell - Elementary Principal Meeting - JLBOCES - May 21, 2018
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 6/8/2018
5. Approval of Financial Reports / Warrants for April 2018

I. BOARD MEMBER REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS

1. Comments and Information from Board Members:
 - Information Session: Supporting Families and Youth through Prevention held May 16, 2018
 - Jefferson-Lewis School Board Association Annual Meeting with speaker Regent Elizabeth Hakanson
2. Staff Member Reports (as provided)
3. Staff Member Presentations:
 - Mr. Brian Nortz - Summary of Spring Sports Season

J. ITEMS FOR BOARD INFORMATION / DISCUSSION

1. Board Information - As per the revised 2018-2019 Board of Education meeting schedule, the ***Annual Organizational Meeting*** will be held on **Tuesday, July 3, 2018 at 7:00 a.m. in the General Brown Room** of the Jr.-Sr. High School, followed immediately by the regular monthly meeting of the Board of Education.

K. ITEMS FOR BOARD DISCUSSION / ACTION

1. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the ***Inter-Municipal Cooperation Agreement for Legal Services*** through Jefferson-Lewis BOCES, in the amount of \$20,000 for the period of July 1, 2018 to June 30, 2019, to be billed in two installments, July 2018 and February 2019, and authorizes the Superintendent of Schools to execute the contract. (motion required)
2. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve ***Hearing Officer Services*** through the Office of Inter-Municipal Legal Services at Jefferson-Lewis BOCES in the amount of \$3,600 for the period of July 1, 2018 to June 30, 2019, to be billed through an approved CoSer subject to State aids reimbursement rates, and authorizes the Superintendent of Schools to execute the contract. (motion required)
3. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize the transfer of funds into the following reserve accounts, in amounts *not* to exceed the following: (motion required)
 - \$17,500 Employee Benefit Accrued Liability Reserve
4. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize the inter-fund transfer of an amount not to exceed \$8,000 from the Debt Service Fund to the General Fund. (motion required)
5. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize the ***NYCLASS Municipal Cooperation Resolution*** as follows: (motion required)

WHEREAS, New York General Municipal law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract bases; **WHEREAS**, the General Brown Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the General Brown Central School District wishes to assure the safety and liquidity of its funds;

NOW, therefore, it is hereby resolved as follows: That **Lisa K. Smith** is hereby authorized to execute and deliver the **Cooperative Investment Agreement** in the name of and on behalf of the General Brown Central School District.

- 6. Board Action - Approval of **Committee on Special Education Reports** (motion required)

L. ITEMS FOR BOARD ACTION - PERSONNEL (motion required)

- 1. Retirements as listed:

Name	Position	Effective Date
Deanna M. Guyette	Network Administrator	2/1/2019
Elizabeth J. Robinson	Elementary Teacher	7/4/2019

- 2. Resignations as listed:

Name	Position	Effective Date
Nathan Gilchrist	Cleaner	5/25/2018
Alan R. Weston	5-Hour Bus Driver	6/25/2018
Tara Cole	School Social Worker	6/30/2018
Kelly Monroe	Elementary Teacher	8/1/2018

- 3. Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Lauren E. Edwards	Elementary Teacher K-6	\$43,630 annually-Step 1 (B+9)	4-Year probationary tenure period for Elementary K-6 Education commencing September 1, 2018	9/1/2018

M. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE (motion required)

- 1. FINAL Fingerprint Clearance - Upon the Recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:
 - **Lauren E. Edwards** - Teacher

N. ADDITIONAL ITEMS FOR BOARD ACTION - PERSONNEL

- 1. Board Action - Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve a long-term leave of absence for Mrs. Ann Duffany as per attached. (motion required)
- 2. Board Action - The General Brown Central School District Board of Education takes action to approve the retirement of Mrs. Ann Duffany - Elementary Teacher - effective July 1, 2019 as per attached. (motion required)
- 3. Board Action - The General Brown Central School District Board of Education takes action to approve the 2018-2019 annual salary of Barbara J. Case, Superintendent of Schools, in the amount of \$132,275. (motion required)
- 4. Board Action - Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby abolishes the position of Director of Athletics & Discipline, effective June 30, 2018. (motion required)

5. Board Action - Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby creates a 1.0 FTE 12-month position of Assistant Principal, effective July 1, 2018, which shall be included in the General Brown Administrators' Association bargaining unit. (motion required)
6. Board Action - Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves the reassignment of Kylee Monroe to the position of Assistant Principal, effective July 1, 2018, at an annual salary of \$81,200, which shall be in the same tenure area of Mrs. Monroe's current assignment, District Administrator. (motion required)
7. Board Action - Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves of the increase of the Director of Student Services title from a 10-month plus 10-days in the summer position to a 12-month position, effective July 1, 2018. (motion required)
8. Board Action - Upon the Recommendation of the Superintendent of Schools, effective July 1, 2018, the General Brown Central School District Board of Education pursuant to Section 3014-b of the N.Y. Education Law, hereby takes back and assumes responsibility for the duties of Curriculum Coordinator formerly provided by the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES. (motion required)
9. Board Action - Upon the Recommendation of the Superintendent of Schools, effective July 1, 2018, the General Brown Central School District Board of Education hereby abolishes the 1.0 FTE position of Curriculum Coordinator. (motion required)

O. SUPERINTENDENT REPORTS

1. Business Official - Mrs. Smith
2. Superintendent - Mrs. Case

P. CORRESPONDENCE & UPCOMING EVENTS (as provided)

1. Correspondence was received from Superintendent Jennifer Gaffney of Sackets Harbor Central School District to thank the District and the Board of Education for the use of our bus lift, and to recognize Mr. Gary Grimm for his hospitality and support during their time of need.
2. Recognition was recently awarded to Mrs. Jillian Goodrich at a celebration of staff members at Dexter Elementary, "*For Being an Outstanding Professional and Going Above and Beyond for Students!*" Mrs. Goodrich performed the Heimlich maneuver on a student in distress, while on lunch duty in the Dexter Elementary cafeteria.

Q. ITEMS FOR NEXT MEETING

1. **Tuesday July 3, 2018** - Annual Organizational meeting beginning at 7:00 a.m. in the General Brown Room
2. **Tuesday July 3, 2018** - Regular Meeting immediately following

R. EXECUTIVE SESSION

1. **PROPOSED EXECUTIVE SESSION** (motion / time required)
 - A motion is requested to enter executive session for the discussion of
 - _____
 - _____
3. **RETURN TO OPEN SESSION** (motion / time required)
 - A motion is requested to adjourn the executive session and reconvene the regular meeting.
4. **ADJOURNMENT OF MEETING** (motion / time required)
 - There being no further business or discussion, a motion is requested to adjourn the regular meeting.

*Items added after the preliminary agenda was sent to the Board of Education.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Agenda
June 11, 2018

1. Presentation of *the Internal Claims Auditor's Report* - Mr. Alvin Hasner
2. Approval of the Audit Committee minutes from October 2, 2017 (motion required)
Motion for approval by _____, seconded by _____, with motion approved ____/____.
3. Adjournment of Audit Committee (motion required)
Motion to adjourn the Audit Committee meeting by _____, seconded by _____, with the motion approved ____/____.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Meeting
Unapproved Minutes
October 2, 2017

1. Presentation of the ***Independent (External) Auditor's Report*** by Laurie Podvin, CPA of Bowers & Company
2. Approval of the Audit Committee minutes from June 12, 2017

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

ADJOURNMENT:

Motion to adjourn the Audit Committee meeting by Daniel Dupee, seconded by Brien Spooner, with the motion approved 7-0. Time adjourned: 5:30 p.m.

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
REGULAR MEETING
Monday May 7, 2018 5:30 p.m.
General Brown Room - Jr./Sr. High School

**Unapproved
MINUTES**

MEMBERS PRESENT: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt (arrived 5:35 p.m.); Brien Spooner; Jamie Lee; Albert Romano, Jr.; Natalie Hurley

OTHERS PRESENT: Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Principal Jr.-Sr. High School; Gary Grimm, Transportation Supervisor/ Operations Manager; David Ramie, Principal Dexter Elementary; Debra L. Bennett, District Clerk; Staff Member / Community Member

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:30 p.m. by President West, followed by the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion for approval was made by Daniel Dupee, and seconded by Brien Spooner, with motion approved 6-0.

3. PRESENTATIONS: Superintendent Case presented Board of Education member, Natalie Hurley, with a Certificate of Achievement Award in recognition of her participation in New York State School Boards Association leadership development training Level 1 for 2018. Recognition is given to school board members who continually strive to enhance their knowledge and skills of school board governance.

4. PUBLIC COMMENT - No requests at this time.

5. CONSENT AGENDA

Motion for approval by Jamie Lee seconded by Natalie Hurley, with motion approved 6-0.

(A) Approval of Minutes as listed:

- April 9, 2018 - Regular Meeting
- April 18, 2018 - Special Meeting

(B) Approval of Building and Grounds Requests as listed: (Approvals are subject to location availability due to Capital Project work during the summer months.)

- DEX classroom - April 18, 2018 through May 30, 2018 from 3:30 p.m. to 4:15 p.m. - YMCA SACC for After School Art
- JSHS turf field - April 30, 2018 from 6:30 p.m. to 9:00 p.m. - IHC - Boys' Varsity Lacrosse game VS Lowville
- DEX gymnasium - May 3, 2018 from 6:00 p.m. to 8:00 p.m. - Dexter Citizens' Committee - Dexter Yankees Baseball practice
- JSHS gymnasiums - July 6, 2018 from 4:30 p.m. to 9:30 p.m. - July 7 & 8, 2018 from 7:30 a.m. to 9:30 p.m. - Victory Athletics for Youth Basketball Tournament
- BGP and DEX softball fields - July 27, 2018 from 3:00 p.m. to 7:00 p.m. - July 28 & 29, 2018 from 7:00 a.m. to 6:00 p.m. - Victory Athletics for Youth Softball Tournament

(C) Approval of Conferences and Workshops as listed:

- Lisa K. Smith - ESSA State Plan Training for Superintendents and Chief Accountability Officers - Empire State Convention Center, Albany, NY - May 16-17, 2018
- Kristi Bice - nVision User Group Meeting - JLBOCES - May 23, 2018
- Rebecca Flath - nVision User Group Meeting - JLBOCES - May 23, 2018
- Natalie Hurley - JLSBA Annual Dinner Meeting with Elizabeth Hakanson, Regent of the University of the State of NY for the 5th Judicial District - Ramada Inn, Watertown, NY - May 30, 2018
- Barbara J. Case - ASCD's Conference on Teaching Excellence: Pathways to Equity, Grapevine, TX - June 27-July 2, 2018

(D) Approval of Conferences and Workshops as per *My Learning Plan* Report 5/3/2018

(E) Approval of Financial Reports / Warrants for March 2018

6. BOARD MEMBER’S REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS

- (A) Comments and information shared by Board Members:
 - None at this time.
- (B) Staff Member Reports (as provided)
- (C) Staff Member Presentations:
 - None at this time.

7. ITEMS FOR BOARD INFORMATION / DISCUSSION

- (A) Board Information - Results of voting on the 2018-19 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of three (3) members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of the 2018-2019 Administrative Budget: Voting Yes-18 Voting No-0
 - Members elected to serve three year terms of office to commence July 1, 2018:
 - Mr. Lynn A. Murray - Copenhagen Central School District
 - Mr. Michael Young - Lowville Academy & Central School District
 - Dr. Sandra Young Klindt - General Brown Central School District
- (B) Board Information - Invitation from Jefferson-Lewis School Boards Association - Annual Dinner/Meeting with Elizabeth Hakanson, Regent of the University of the State of New York - Ramada Inn, Watertown - May 30, 2018

— Dr. Sandra Klindt joined the meeting at 5:35 p.m. President West congratulated Dr. Klindt regarding her re-election to the Jefferson-Lewis BOCES Board of Education.

- (C) Board Information - Tri-County 35th Annual Art Show - May 7-17, 2018 at Dulles State Office Building, Watertown. There will be a reception from 6:00-9:00 p.m., and an awards ceremony on May 7th at 7:00 p.m. in the Dulles Auditorium.
- (D) Board Information - Preliminary Tenure appointment recommendations are as follows, with final Board approval scheduled for the June 11, 2018 meeting, with tenure dates effective as noted:

Name:	Effective Hire Date:	Tenure Area:	Tenure Period to begin:
Hannah L. Cottrell	September 1, 2015	Family & Consumer Science	September 1, 2018
Lindsey A. Davis	September 1, 2015	Music	September 1, 2018
Stephanie A. Doney	September 1, 2015	Special Education	September 1, 2018
Stephanie Karandy	September 1, 2015	Language 7-12 (Spanish)	September 1, 2018
Alicia A. Kiechle	September 1, 2015	Reading	September 1, 2018
Carrie LaSage	September 1, 2015	Library Media Specialist	September 1, 2018
Julia M. Russell	September 1, 2015	Elementary	September 1, 2018

- (E) Board Information / Discussion - 3rd Quarter Marking Period Data for review. There were no comments or questions.

8. ITEMS FOR BOARD DISCUSSION / ACTION

- (A) Board Discussion / Action - Organizational Meeting date / time
 Following discussion, the Board of Education took action to revise the Annual Organizational Meeting date from Monday, July 2, 2018 to Tuesday July 3, 2018 to begin at 7:00 a.m. in the General Brown Room. This will be immediately followed by the regular monthly meeting.
 Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 7-0.
- (B) Board Action - Approval is requested for the **General Brown Central School District to combine with the following school districts: Watertown, Carthage, Indian River, Beaver River and Immaculate Heart Central** (host), for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of **Ice Hockey** at the Boys’ Varsity level for the 2018-2019 school year.
 Motion for approval by Sandra Klindt, seconded by Albert Romano, with motion approved 7-0.
- (C) Board Discussion / Action - Approval of **Committee on Special Education Reports**
 Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

9. ITEMS FOR BOARD ACTION - PERSONNEL

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

- (A) Retirements as listed: none
- (B) Resignations as listed: none
- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appt. (if applicable)	Effective Date
Kailey M. Crosby	Substitute Teacher	\$75 per day	n/a	5/8/2018
Desiree Zimmer	4-Hour Bus Driver	\$10,723 annually-Step 1	n/a	5/8/2018
Pamela S. Jewett	Sub. Food Service Helper	\$10.46 per hour	n/a	5/8/2018
Whitnee Konwinski	Elementary Teacher K-6	\$44,120 annually-Step 2 (B+0)	4-Year probationary tenure period for Elementary K-6 Education commencing September 1, 2018	9/1/2018
Haleigh Flint	Elementary Teacher K-6	\$43,630 annually-Step 1 (B+9)	4-Year probationary tenure period for Elementary K-5 Education commencing September 1, 2018	9/1/2018
Eric D. Phillips	Social Studies 7-12	\$44,630 annually-Step 1 (B+27)	4-Year probationary tenure period for Social Studies 7-12 commencing September 1, 2018	9/1/2018
Melissa J. Ruscio	Science 7-12	\$58,300 annually-Step 13	3-Year probationary tenure period for Science 7-12 commencing September 1, 2018	9/1/2018

(D) Unpaid Coaching Appointments as listed

Name	Spring 2018 Season	Coaching Certification	Effective Date
Jeffrey L. Wiley	Modified Baseball Assistant Coach	Temporary Coaching License****	5/8/2018

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

10. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kailey M. Crosby** - Substitute Teacher
- **Pamela S. Jewett** - Substitute Food Service Helper
- **Jeffrey L. Wiley** - Coach
- **Whitnee Konwinski** - Teacher
- **Haleigh Flint** - Teacher
- **Eric D. Phillips** - Teacher
- **Melissa J. Ruscio** - Teacher

Motion for approval by Jamie Lee, seconded by Brien Spooner, with motion approved 7-0.

11. ADDITIONAL ITEM FOR BOARD ACTION - PERSONNEL

(A) Leave of Absence - **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve a long term leave of absence for Mrs. Ann Duffany as per attached.**

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

12. SUPERINTENDENT’S REPORTS

- (A) Business Official - Mrs. Smith shared that the District has been approved once again as exempt from the internal audit regulation for the 2018-2019 school year, as our student population remains under 1,500 students.
- (B) Superintendent - Mrs. Case provided opt-out rates for ELA and Math.

13. CORRESPONDENCE & UPCOMING EVENTS as provided

14. ITEMS FOR NEXT MEETING

- **Monday June 11, 2018:** Tenure appointments

15. A PROPOSED EXECUTIVE SESSION

- A motion is requested to enter executive session for the following:
 - the discussion of a particular student issue
 - the discussion of the performance history of 7 particular individuals
 - the discussion of the employment history of 1 particular individual
 - litigation strategy regarding one specific legal matter

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0. Time 5:45 p.m.

— Mrs. Bennett was excused from the meeting at 5:45 p.m. The following motions were provided by Superintendent Case.

16. ADJOURNMENT OF EXECUTIVE SESSION

- A motion is requested to adjourn the executive session and adjourn the regular meeting to move to the auditorium to begin the Annual Meeting / Budget Hearing. The regular meeting will reconvene in the General Brown Room immediately following the Budget Hearing.

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0. Time 6:10 p.m.

17. A PROPOSED EXECUTIVE SESSION

- A motion is requested to enter executive session to continue discussion of the following matters:
 - the discussion of a particular student issue
 - the discussion of the performance history of 7 particular individuals
 - the discussion of the employment history of 1 particular individual
 - litigation strategy regarding one specific legal matter

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0. Time 6:39 p.m.

18. ADJOURNMENT OF EXECUTIVE SESSION AND THE REGULAR MEETING

- There being no further business or discussion, a motion is requested to adjourn the executive session and adjourn the regular meeting.

Motion for adjournment by Daniel Dupee, seconded by Sandra Klindt, with motion approved 7-0. Time 6:51 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated May 7, 2018

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

Budget Hearing and Annual School District Meeting

Unapproved Minutes

Monday, May 7, 2018 - 6:15 p.m. Prevailing Time

Jr.-Sr. High School Auditorium

6:15 p.m.: Call to Order - Pledge of Allegiance by President West

1. Approval of Agenda
A motion is made by Daniel Dupee, and seconded by Sandra Klindt, with motion approved 7-0.
2. Introduction of the District Clerk by President West
3. A motion is requested to dispense with the reading of the legal notice.
A motion is made by Lisa Leubner, and seconded by Nicole Donaldson - None opposed, motion carried.
4. A motion is requested to dispense with the reading of the minutes of the 2017 Annual Meeting.
A motion is made by Nichole Donaldson, and seconded by Lisa Leubner - None opposed, motion carried.
5. A motion is requested for a Resolution to use a single poll list to vote for trustees and budget.
A motion is made by Nicole Donaldson, and seconded by Lisa Leubner - None opposed, motion carried.
6. Election of trustees:

Vacancies on the Board of Education shall *not* be considered as separate specific offices and nominating petitions shall not describe any specific vacancy for which the candidate is nominated.

The following candidates have submitted petitions signed by 25 or more eligible voters and presented to the District Clerk days in advance as required by law:

- Tasha L. Richards
- Jamie Lee
- Kelly Milkowich
- Daniel Dupee II

Qualifications of voters:

- A citizen of the United States of America;
- eighteen years of age or older;
- a resident within the District for a period of thirty days in advance, as required by law.

7. President West:
 - Introduction of Mrs. Barbara Case, Superintendent of Schools and Mrs. Lisa Smith, Executive Director of Administrative Services
8. Mrs. Case and Mrs. Smith:
 - Budget Presentation
9. Questions - none
10. The Annual Meeting is adjourned until 11:45 a.m. on Tuesday, May 15, 2018 in the new gymnasium of the Jr.-Sr. High School.

Time of adjournment 6:32 p.m.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Annual Budget Vote and Board of Education Election

Unapproved Minutes

May 15, 2018

1. 11:45 a.m. – The annual meeting was called to order by Mrs. Smith, Chairperson
2. Mrs. Smith announced the following:
 - ❖ Clerk
 - Debra Bennett-District Clerk
 - ❖ Assistant Clerks:
 - Rebecca Flath
 - Michael Parobeck
 - Lisa Leubner
 - Deanna Oliver
 - ❖ Inspectors:
 - Donna Keefer (Chief Inspector)
 - Jean LaSage (Jefferson County Board of Elections)
3. Chairman Smith directed voters to the polls at 12:00 noon.
4. The Oath of Office was administered to Clerks and Inspectors
5. Chairman Smith announced that the polls were about to close.
6. The polls were declared closed at 9:00 p.m. prevailing time.
7. The outcome of the vote was announced as follows:

Proposition 1 – 2018-2019 Annual Budget:	PASSED	Yes - 358	No - 65
A simple majority was required.			
Proposition 2 – 2018-2019 Bus Purchase Proposition:	PASSED	Yes - 364	No - 54
Proposition 3 – Establish General Capital Reserve Fund:	PASSED	Yes - 350	No - 66
Proposition 4 – Dexter Free Library tax increase of \$5000:	PASSED	Yes - 299	No - 117

Board of Education Election:	
Tasha L. Richards	- 227 votes
Jamie Lee	- 243 votes
Kelly Milkowich	- 295 votes
Daniel Dupee II	- 257 votes
Write-in	- 4 votes
8. The following three (3) trustees were elected to the Board of Education to serve three year terms to commence July 1, 2018 and to expire June 30, 2021:
 - Kelly Milkowich
 - Daniel Dupee II
 - Jamie Lee
9. A motion for adjournment was made by Debra Bennett; a second was made by Rebecca Flath and the meeting was adjourned at 9:00 p.m.
 - Supporting documents may be found in supplemental vote file dated May 15, 2018

Respectfully submitted:

Debra L. Bennett, District Clerk